



# Massachusetts Department of Environmental Protection

## Bureau of Resource Protection – Water Management

# Notification of Water Use Restriction

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



MassDEP regulations (310 CMR 22.15(8)) require that all public water systems establishing mandatory restrictions on water use notify the Department in writing within 14 days of the effective date of these restrictions. This notice must include a description of the appropriate regulations, bylaws or ordinances imposing the restriction. Proper completion and submission of this form may serve as that notification. MassDEP also requests that systems implementing a voluntary water use restriction, or amending or ending a restriction complete and submit this form.

## A. Person Authorized to Enforce Restriction

PWS Name

PWS ID #

Contact Person/Title

Date

Telephone Number

Email (if available)

## B. Enforcement of Restrictions

1. Cite local bylaw, regulation or ordinance that authorizes mandatory restrictions

local reference

2. Was this restriction imposed by a Water Management Act permit condition? If yes, describe:

☐ Option 1 – Calendar Trigger ☐ Option 2 – Streamflow trigger ☐ More restrictive local order

If Option 2 is implemented, identify the following:

Gauge ID

Streamflow triggering

cubic feet/second

Date stream flow remained below 0.50 CFSM for 3 consecutive days

Date

3. Describe any other (non-WMA) conditions that trigger restrictions for your system.

4. Describe how this restriction will be enforced:

## C. Restriction Action

1. Please indicate the type(s) of restrictions invoked at this time. Check all that apply:

☐ Day of week restrictions (specify below) ☐ Hours of watering (specify below)

☐ Hand-held watering only ☐ Ban on all outdoor water use

☐ Restricting certain uses (i.e. pool filling, car washing, etc.) List below:

Details and other comments:



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**C. Restriction Action** (cont.)

2. How will your customers be notified of this action? Check all that apply:

- |                                    |                                  |   |
|------------------------------------|----------------------------------|---|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Radio   | <input type="checkbox"/> Water Bills      |
| <input type="checkbox"/> Cable TV  | <input type="checkbox"/> Website | <input type="checkbox"/> Separate Mailing |

Other methods (describe): \_\_\_\_\_

3. What is the water use restriction action being taken?

- |   |   |
|---|---|
| <input type="checkbox"/> Implementing a restriction                       | <input type="checkbox"/> Raising the level of a restriction |
| <input type="checkbox"/> Easing a restriction                             | <input type="checkbox"/> Ending a restriction               |
| <input type="checkbox"/> Automatic Renewal of Annual Seasonal Restriction |   |

Dates annual seasonal restriction is in effect:

From Date \_\_\_\_\_ To Date \_\_\_\_\_

4. What date does this action go into effect?

Date \_\_\_\_\_

Level of restriction:

☐ Voluntary ☐ Mandatory

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Please return this form to: MassDEP, Water Management Program, 1 Winter Street, 6<sup>th</sup> floor,  
Boston, MA 02108